

FIRE RISK ASSESSMENT

LAST UPDATED: January each year or in response to an incident

Sites: Peat Rigg Outdoor Training Centre and surrounding grounds, fire lighting activities away from Peat Rigg

People at Risk: All clients, staff, Peat Rigg staff, and other visitors to the site. Especially at Risk: Very young, less-abled and special needs.

Fire Risk assessment drawn following a site visit and discussions with North Yorkshire Fire Service, Building Regulations inspectors and clients.

The fire risk assessment is reviewed and updated each January, or as the result of any changes at Peat, any staff training, incident or accident.

HAZARDS	CONTROLS
<p>X Death of injury caused by fire, smoke or heat as a result of a fire within the buildings at Peat Rigg</p>	<ul style="list-style-type: none"> ⇒ Fire Alarm systems checked at the beginning of each course (at least once per week) by Peat Rigg members of staff, the details recorded in the fire book ⇒ Entire Fire Alarms system checked annually by a qualified technician ⇒ Emergency lighting, signage, fire blankets, emergency gas cut offs, detector heads and break-glasses annually checked by a qualified technician ⇒ Adequate and suitable fire extinguishers are provided at suitable locations to assist in the safe evacuation of everybody from Peat Rigg
<p>X Risk of fire related injury being increased by poor procedures or course management</p>	<ul style="list-style-type: none"> ⇒ All escape routes to be kept clear of obstructions, and appropriate signage to be in place. Visual check of magnetic fire doors as fire alarm practices take place. ⇒ At the immediate start of each course a fire alarm practice will be held including verbal instruction and sounding of the alarm – this will be recorded in the weekly course report ⇒ All course participants will be told about, and shown the fire assembly point ⇒ The fire log will be filled in for each course which will detail who is sleeping in which rooms ⇒ The visiting staff briefing at the beginning of each course will emphasise their role in the event of a fire alarm to clear their section of the accommodation, help guide their group to the fire assembly point and to assist with the roll call ⇒ If relevant, Personal Emergency Evacuation Plans (PEEPs) to be discussed, before the course, and at the visiting staff briefing ⇒ One member of Peat Rigg staff will be on duty each night – in the event of a fire alarm or incident they will assist visiting staff in conducting a fire roll call ⇒ Peat Rigg will have an appropriately trained fire marshal who will ensure good practice is shared with all other staff members

<p>X Risk of fire related injury increased by poor management of sources of fire, fire accelerants, or fuels.</p>	<ul style="list-style-type: none"> ⇒ Peat Rigg operates a strict no smoking rule inside the buildings ⇒ Permitted smoking will only take place at designated smoking sites ⇒ Kitchen procedures, in particular the cleaning and maintenance of the cooker and extraction systems will be strictly followed to minimise the risk of fire ⇒ All mobile electrical appliances tested annually by a suitable qualified external contractor ⇒ Staff to ensure that electrical sockets are not overloaded
<p>X Risk of fires is mitigated by good management of other low and medium risk sites at Peat Rigg, including the biomass boiler, the drying room and the yurt and the laundry room.</p>	<ul style="list-style-type: none"> ⇒ All cardboard, and flammable waste, and waste bins to be regularly removed to the waste storage area ⇒ Procedures for operating the biomass boiler to be explained to all group members involved in adding wood ⇒ Peat Rigg staff member to supervise all operations concerning the opening of the boiler ⇒ Campfires and Bushcraft sessions to follow risk assessments and procedures in the activities file ⇒ Young people will be kept out of the laundry room ⇒ Washing machines and tumble dryers will not be left running if there is nobody in the building supervising their operation and washing from tumble dryers not to be left in piles

EVENT SPECIFIC AND ONGOING RISK ASSESSMENT

<p>X On going risk assessment carried out by all Peat Rigg staff X Operations take place with accordance with risk assessments No 1,2, 3 & 4.</p>	<ul style="list-style-type: none"> ⇒ Staff to be vigilant to any changes in circumstances or behaviour of visiting groups that may adversely affect the level of risk
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