

## **Booking Conditions**

Peat Rigg reserves the right to cancel or modify our courses due to safety considerations and/or factors beyond our control.

### **Booking**

1. Bookings will be confirmed upon receipt of your group summary form and 20% deposit. Full payment will be required 1 month before the start of your course.
2. If a group booking form and deposit is not received within 1 month of the provisional booking, then Peat Rigg has the right to offer the place to another organisation.
3. Late payment can cause considerable difficulties for small organisations such as Peat Rigg. We reserve the right to charge an additional 5% monthly for payments not received on or before the due date on your invoice.

### **Liability**

4. Peat Rigg has extremely high standards of quality and safety. However, outdoor activities by their nature do contain some risk and all course participants should be aware of this. Risk Assessments are continually reviewed and procedures revised if necessary.
5. Peat Rigg is under no liability whatsoever in respect of loss or damage to property.
6. By agreeing to these booking conditions, the group leader, on behalf of the booking organisation, also takes responsibility for the actions of their group. Any losses of equipment or wilful damage to the accommodation or equipment will be charged to the group.
7. Peat Rigg reserves the right to make a charge for unacceptable nuisance (for example deliberately setting off the fire alarm)
8. If the Centre is left in an unacceptable state of tidiness (beyond normal wear and tear) then Peat Rigg reserves the right to make an additional cleaning charge.

### **Health and Safety Considerations**

9. Some activities require a reasonable level of personal fitness. Anyone with medical conditions must seek medical advice and, if relevant, inform Peat Rigg of any advised restrictions on their participation.
10. Course participants will not be permitted to consume alcohol or drugs prior to or during the course. Peat Rigg staff reserve the right to remove anyone from the course considered to be under the influence of drugs or alcohol. This right to remove participants from the course will also include any action that endangers themselves or others or presents significant disruption to the course.

### **Disabilities**

11. Peat Rigg are keen to encourage disabled persons to participate on our courses.
12. To help us to ensure that all participants can gain the most from each course, Peat Rigg staff must be informed of any medical conditions or any other special needs of any participant.

### **Cancellations**

- Less than 1 month prior to course date 100% of course fees will be charged.
- Less than 2 months prior to course date 75% of course fees will be charged for those individuals not attending.
- Less than 3 months 50% of course fees will be charged for those individuals not attending.
- More than 3 months 20% of course fees will be charged for those individuals not attending.

In the unlikely event of a course being cancelled by Peat Rigg, all monies will be refunded or you may choose an alternative course.

### **Covid-19**

If government guidance changes or a 'lockdown' is implemented during the planned dates of your trip all monies paid including the deposit will be returned to the school.

### **Minimum Bookings**

To book the Farm House or the Green House – 12 participants  
To book the whole centre – 40 participants

### **Data Protection**

The information that you are supplying to Peat Rigg helps us to manage your well-being during your course. We destroy this information at the end of your course. For our straightforward Data Use Policy (GDPR) visit [www.peatrigg.org/info](http://www.peatrigg.org/info)